



2021 Board Director Candidate Packet

Thank you for your interest in running for a seat on the La Plata Electric Association, Inc. (LPEA) Board of Directors. In accordance with our [Bylaws](#), one-third of LPEA's [Board of Directors](#) seats are up for election annually, one in each voting district.

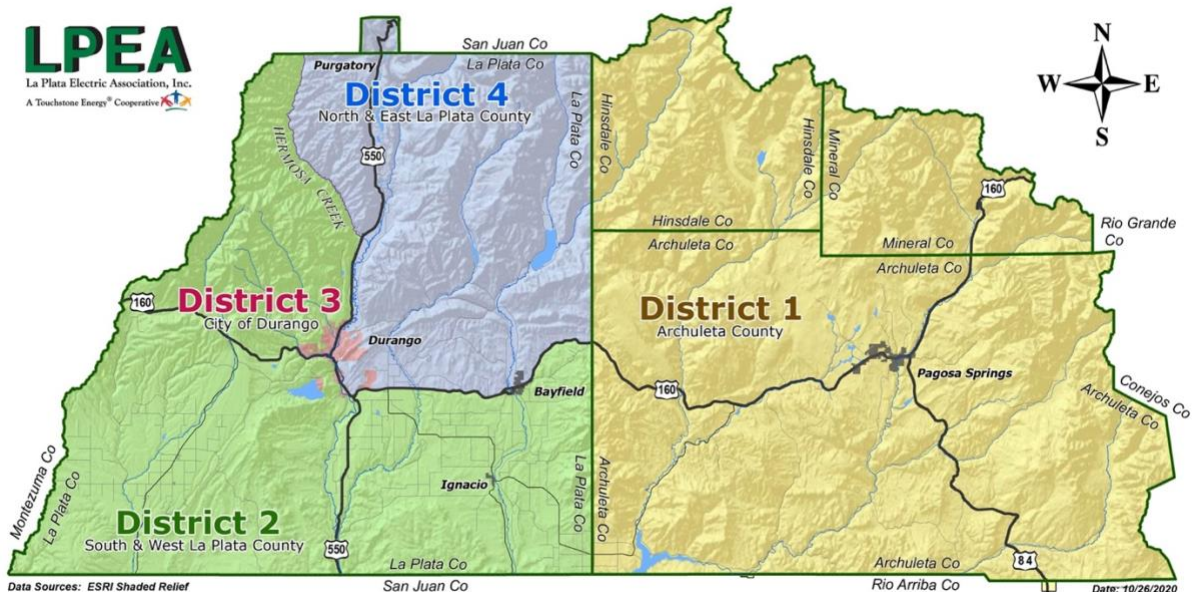
Directors are elected for three-year terms. Incumbent directors up for re-election in 2021 are:

District 1 – Archuleta County: Kirsten Skeeahan

District 2 – South and West La Plata County: Kohler McInnis

District 3 – City of Durango: Britt Bassett

District 4 – North and East La Plata County: Tim Wheeler



To be eligible to run for the LPEA Board of Directors, candidates must:

- be a member of LPEA for at least one year immediately prior to becoming a director;
- be a bona fide resident of the district you plan to represent for at least 120 days prior to becoming a director and;
- not be employed by, or have a spouse or child employed by, LPEA in any position.

2021 Election Timeline

- February 17, 2021: Board Director Candidate Packets available on LPEA's website
- May 3, 2021 at 1 p.m.: Initial candidate materials due to LPEA
- May 17, 2021: Ballots mailed to all LPEA members
- June 16, 2021 at 4 p.m.: Ballots due



- June 17, 2021: Partial, virtual Annual Meeting to announce election results
- June 21, 2021: New Board Member Orientation
- June 22, July 27, August 24, September 21, 2021: New Director LPEA Department Orientations (dates and details of orientations are subject to change).

Procedures and Deadlines

To be deemed an eligible candidate you must:

- Meet the eligibility requirements as outlined above.
- Complete and return the Candidate Profile, Photo, Petition with 15+ signatures, and Director Qualification Affidavit by **1:00 p.m. on Monday, May 3, 2021.**
- If you wish to receive a member mailing list for your district, or other available items as referenced in [Policy 108](#), you must complete the Request to Inspect or Copy Corporate Records form and associated Non-Disclosure Agreement and Affidavit forms by **1:00 p.m. on Monday, May 3, 2021.***
- Submit the Director Candidate Disclosure Interim Reporting form **no earlier than June 2, 2021 and no later than June 7, 2021.**
- Submit the Director Candidate Disclosure Final Reporting form **no later than June 27, 2021.**

Submission details:

All materials may be submitted electronically to the attention of Cindy Straight at boardcandidate@lpea.coop, **EXCEPT** the Petition with signatures, which must be submitted via mail or drive-through window as follows:

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| Mail: La Plata Electric Association, Inc. P.O. Box 2750, Durango, CO 81302-2750 | Drive-through window: Durango: 45 Stewart Street - Bodo Park Pagosa Springs: 603 S. 8 th Street |
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Candidates who are verified as eligible, and who have completed all required materials by the listed deadlines, will be added to the official ballot.

**All candidates will be notified if additional items have been requested by a candidate(s) and will be afforded the same opportunity to obtain the requested items.*

LPEA Board of Director General Duties and Responsibilities

The Board of Directors of LPEA is established by the LPEA Bylaws. The board meet at least monthly, and more frequently when determined by the action of the board.



The board sets strategic direction and establishes policy. It is responsible for hiring and evaluating the CEO, and for developing and approving the Mission and Vision statements and Strategic Plan. The CEO is responsible for directing staff and carrying out the will of the board. The staff is responsible for carrying out the business of the cooperative in close consultation with the CEO. The LPEA Bylaws and board policies outlining board and CEO duties and responsibilities can be viewed at lpea.coop/lpea-policies-and-bylaws.

The LPEA Board of Directors is a governing board with two primary roles: to support the success of the cooperative and to protect public interest through examination and monitoring of cooperative information. The board has three essential duties:

1. Duty of Care – Exercise the same amount of care, caution, and common sense as any prudent person would in carrying out responsibilities to the organization.
2. Duty of Obedience – Comply with all federal, state, and local statutes and laws. Be faithful to the organization’s Mission, and abide by the bylaws, policies, rules, and regulations as adopted by the Board of Directors.
3. Duty of Loyalty – As a director of the cooperative, you have a fiduciary role as a director, and that means in any conflict, you must put the interests of the cooperative above your own interests.

Time Commitment

LPEA Directors are expected to attend regular board meetings which typically take place from 9:00 a.m. to 5:00 p.m., on the third Wednesday of every month; as well as, Committee of the Whole meetings as set by the Board of Directors, from time to time, from 9:00 a.m. to 2:00 p.m. on the Monday prior to the Wednesday board meeting.

There are various board committees and other board commitments, for example, the Finance and Audit Committee, the Broadband Committee, and the Colorado Rural Electric Association, etc. Directors may participate as a committee member or as a guest.

A director can expect to spend an average of 7.25 hours per week preparing, studying, and serving on the board (based on 2017 IRS Form 990), and may attend up to 10 days of board approved education and/or training per year. Director training and certification courses are available through the Colorado Rural Electrical Association and the National Rural Electric Cooperative Association.

This summary of duties and responsibilities is neither exhaustive, nor representative of all circumstances under which the board performs its duties. Newly elected directors will receive an orientation with more details by the cooperative CEO, Attorney, Board President, and staff.

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2021 Board of Directors Candidate Profile Form

Name _____ Social handles (if applicable) _____

Address _____ Phone _____

Email _____

- I consent to having my email and phone number shared with the media for interviews, candidate forums, and other possible promotional avenues.
- I DO NOT consent to having my email and phone number shared with the media (this may limit your ability to promote your candidacy).

LPEA REPRESENTATIVE DISTRICT – Please check one (1) of the Districts listed below:

District 1 () District 2 () District 3 () District 4 ()

Birthplace _____ Occupation _____

Education _____

Business experience _____

Awards/recognition _____

Organizations _____

Additional information _____

Candidates for the LPEA Board of Directors will be profiled in the candidate profile insert mailed with the ballot to all LPEA members. As such, please submit:

1. a high-resolution jpg (300dpi or greater) head and shoulders photo to boardcandidate@lpea.coop.



2. a maximum 250-word Candidate Statement summarizing your qualifications and goals as a director. *Note: LPEA will not edit for grammar or content and will publish AS IS – so please grammar and spell check. LPEA will truncate for word count beyond 250 words.*

Candidate Statement:



2021 Petition for Election to the Board of Directors

_____ of _____
(Name) (Address)

Desires to serve on the Board of Directors of La Plata Electric Association, Inc., Durango, Colorado, from District _____, for a three (3) year term. We, the undersigned, are residents of District _____, and are members of La Plata Electric Association, Inc., and by affixing our names hereto evidence our support of placing the name of the above listed candidate on the ballot for election to the Board of La Plata Electric Association, Inc., as a representative of the above enumerated District for the term as expressed. **Please return as single-sided copy only.**

**MEMBERSHIP
NUMBER**
*(To be completed by
LPEA)*

MEMBER'S NAME
(PLEASE PRINT)

SIGNATURE

ADDRESS
(PLEASE PRINT)

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Petition must be returned to the attention of Cindy Straight via mail or drive through window:

Mail:

La Plata Electric Association, Inc.
P.O. Box 2750, Durango, CO 81302-2750

Drive-through window:

Durango: 45 Stewart Street - Bodo Industrial Park
Pagosa Springs: 603 S. 8th Street

Note: Please return as single-sided copy only.



2021 Qualification Affidavit – Candidate for Board of Directors

I, _____, hereby state that I am a candidate for the La Plata Electric Association (“LPEA”) Board of Directors, and further state under oath the following:

1. Pursuant to Article III, Section 2, Director Qualifications and Tenure of LPEA’s Bylaws I hereby state that I am qualified to serve as a director because:

- a. I have been/will be a member of LPEA for at least one year immediately prior to the date of the annual meeting;
- b. I have been/will be a bona fide resident of District _____ for at least one-hundred and twenty days prior to the date of the annual meeting;
- c. I am a permanent occupant receiving electric service from LPEA at my primary residential abode located at: _____;
- d. I am not employed or have a spouse or child employed by LPEA in any position; and
- e. I agree to comply with Policy 107 – Campaign Finance Reporting Requirements.

2. I further understand that, as a candidate for the LPEA Board of Directors, I am required to disclose any potential conflicts of interest that might affect my qualifications. To the best of my knowledge I am not aware of any conflicts of interest that may affect my qualifications and will disclose any conflicts if they subsequently arise.

Further AFFIANT sayeth not.

Signature of Candidate: _____

Date: _____

As a member of LPEA’s Election Supervisory Committee, I certify that this candidate meets the director qualifications as listed herein.

_____, Member of the Election Supervisory Committee

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|-----------------------|-----------------------|
| Candidate Name | Reporting Date |
| | |
| Final/Interim | |
| | |

**Director Candidate Disclosure Form -
2021 Contributions**

| Name | Date | Type of Contribution | Amount/Fair Market Value |
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Signature