

New Construction Check List

Below is a checklist to assist you with your new construction project:

In order to expedite the assignment of your job to a staking engineer, complete the following:

- Complete and sign the "Application for Electric Service" with accurate Service Address
- Complete the "Load Data Sheet", which contains crucial information to ensure an appropriately designed electric service
- Pay the required Design Fee (Credit card payments are not accepted for New Construction)
- Pay the Service Deposit, if required (See the "Deposits" letter enclosed in this packet for your options)
- Provide copy of Warranty Deed

Upon receipt of the above, the first available staking engineer will contact you to arrange an appointment to meet at the site to discuss your job. Please make sure property pins are in place or property boundaries are marked prior to this meeting.

After the on-site meeting, the staking engineer will draw your job, compute the construction cost, and contact you.
(NOTE: The cost you receive is good for 30 days.)

Job will be released to construction for scheduling after the following are completed:

- Sign and notarize necessary easements and contracts
- Pay construction costs

Contact LPEA at (970) 247-5786 and ask to speak with the Line Superintendent, in Durango (La Plata County) or Pagosa Springs (Archuleta County), to coordinate scheduling for construction before you start trenching or clearing right-of-way. Be sure to reference your LPEA Work Order Number when you call.

Clear right-of-way as required.

For Underground Line Extensions

Prior to digging trench, obtain:

- Existing underground utility locations with the Utility Notification Center of Colorado at (800) 922-1987 or 811
- Any required excavation permits
- Verify that trench location will be within dedicated right-of-way

Dig your trench. All trenching must be per LPEA specifications. (A \$600 fee will be charged to the customer if LPEA construction crews show up at the job site and the trench is not ready.)

Notify the LPEA Line Superintendent that you are ready for construction to proceed.

LPEA extends line and installs electrical facilities to metering point. *You are responsible for everything past the metering point.*

Contact Colorado State Electrical Inspector to inspect your service;

(303) 869-3456 for La Plata County
(303) 869-3463 for Archuleta County

Contact LPEA to have your meter installed after:

- Trench has been backfilled (if underground electrical facilities are installed)
- Your service has been inspected and green-tagged by the Colorado State Electrical Inspector

LPEA energizes line and installs meter

If you have any questions or concerns, please feel free to contact us at any time.



Durango Office:
P.O. Box 2750, Durango, CO 81302
Phone: (970) 247-5786 Fax: (970) 247-2674
Pagosa Springs Office:
P.O. Box 305, Pagosa Springs, CO 81147
Phone: (970) 247-5786 Fax: (970) 264-4327

Commercial Load Data Sheet

Service Location _____ City _____
Owner _____
Mailing Address _____ City _____ State _____ Zip _____
Phone _____ Fax _____
Architect, Engineer or Contractor _____
Address _____ Phone _____

PROCEDURE FOR PROCESSING SERVICE REQUESTS

The following procedure has been established as the most efficient means to provide electric service in an orderly manner without delay. This procedure works best when all parties cooperate to provide accurate, complete, and timely data.

1. It is the responsibility of the engineer, architect, contractor, builder or owner to submit to LPEA's Engineering Department a service request for the proposed project. The request must provide sufficient lead-time for engineering, determination of charges, and construction.
2. The engineer, architect, contractor, builder or owner must include with all requests for service a completed load data sheet and one copy of a plot plan. The plot plan should show preferred service and meter locations and a single-line diagram of the electrical layout. Final service and meter locations shall be determined by LPEA's Engineering Department.
3. **Additional Charges:** LPEA designs to the specific information on this form. Significant changes may result in additional charges. Charges may include, but not be limited to, additional engineering, equipment or conductor change-out and incurred labor.

DISTRIBUTIVE GENERATION

Renewables such as PV, Micro-Hydro, Wind Total Proposed Generation _____ kW

ELECTRIC LOAD INFORMATION

Main Disconnect Size _____ Amps _____ Volts _____ Phase(s)

Square Footage of Building _____

Units Per Building _____ Average Square Footage Per Unit _____

Lighting Load _____ kW

Receptacle Load _____ kW First 10 kW at 100%; remainder at 50% _____ kW

Equipment Load

- | | |
|---|----------|
| 1. A/C _____ kW | |
| 2. Heat _____ kW (not utilizing LPEA's WattWatcher Program) | |
| Largest load of heating or cooling | _____ kW |
| 3. Water Heater(s) (not utilizing LPEA's WattWatcher Program) | _____ kW |
| 4. Office Equipment | _____ kW |
| 5. Fire Pumps | _____ kW |
| 6. Miscellaneous | _____ kW |
| 7. Miscellaneous | _____ kW |
| 8. Miscellaneous | _____ kW |

Kitchen Load _____ kW x _____ % Demand Factor (NEC 220.56) _____ kW

Motor Load*

Total 1PH Motor _____ hp x (.746) = _____ kW

Total 3PH Motor _____ hp x (.746) = _____ kW

Largest Motor _____ hp NEMA Code _____

*Single phase motors 10 hp and larger may require assisted start

*Three phase motors 30 hp and larger may require assisted start

Total Motor Load _____ kW

Other Load (i.e. House Meter(s))

Total Other Load _____ kW

Time- of- Use (TOU) Program

_____ Electric Thermal Storage (ETS) Heater(s) _____ Water Heater(s)

Total ETS kW _____ + Total Water Heater kW _____

Total of TOU _____ kW

Total Connected Load _____ kW

Future Load

Total Future Load _____ kW + Total Connected Load _____ kW = _____ kW

Future Main Disconnect Size _____ Amps _____ Volts _____ Phase

Print Name _____

Signature _____ Date _____

* * DEPOSITS * *

For Commercial Electric Service

Commercial businesses new to La Plata Electric Association's system are required to pay a service deposit, which is intended to guarantee payment of monthly electric bills. The deposit amounts are as follows:

- All Small Commercial (< 50 kW) \$1,200.00
- Industrial and Large Commercial (>= 50 kW) deposits are three times the estimated monthly billing of the electrical load requirements of your business, or a similar business for which La Plata Electric has usage history

Alternatives to waive the deposit are the following:

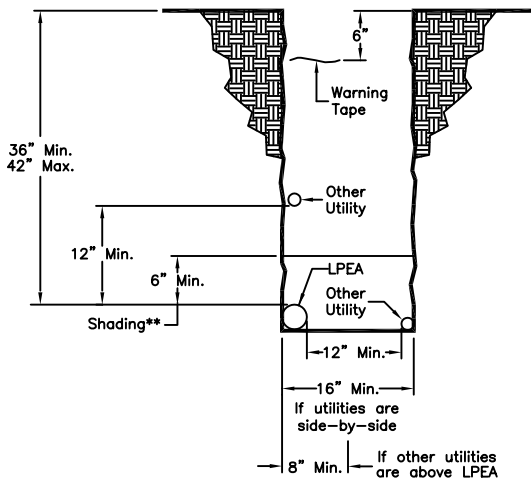
1. Businesses existing within LPEA's service area for 12 consecutive months or more, who are requesting new service for the same business or a like business, can have their LPEA credit history evaluated. This may or may not result in the deposit being waived.
2. An irrevocable letter of credit from a bank or a bond, effective for 36 months, may be provided to LPEA in lieu of a deposit.

Your deposit will be held until 36 consecutive monthly bills have been paid in a timely manner. If acceptable credit has been established after three years from the permanent connect date of your service, the deposit including interest is refunded to your account. The interest rate is subject to change the first of every year.

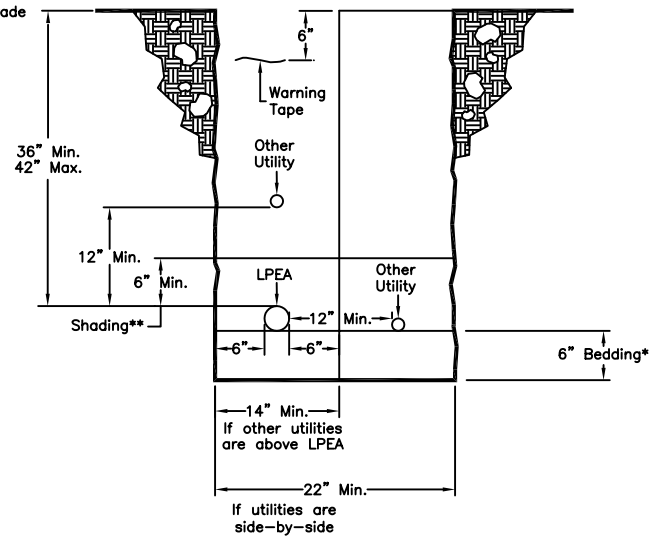
The deposit is due upon application.

If you have any questions, please feel free to call or write and we will be happy to help. We look forward to serving you in the future.

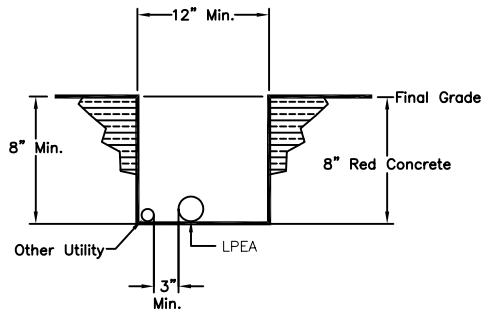
CLEAN SOIL



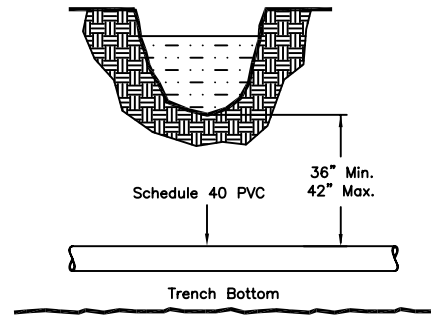
ROCKY SOIL



SOLID ROCK



IRRIGATION DITCH



NOTES:

3" GREY SCHEDULE 40 PVC SLEEVE REQUIRED ON ALL SINGLE PHASE ROAD CUTS.
 8" GREY SCHEDULE 40 PVC SLEEVE REQUIRED ON ALL THREE PHASE ROAD CUTS.
 8" HDPE PIPE WILL BE UTILIZED FOR ALL BORES

WARNING TAPE SUPPLIED BY LPEA; INSTALLED BY CUSTOMER.

* BEDDING (ROCK FREE DIRT OR SAND) TO BE SUPPLIED AND INSTALLED BY CUSTOMER.

** SHADING (ROCK FREE DIRT OR SAND) TO BE SUPPLIED BY CUSTOMER; INSTALLED BY LPEA CREW.
 SHADING MUST BE SUPPLIED IN 20' INCREMENTS ALONG THE DITCH.

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LPEA

La Plata Electric Association, Inc.

A Touchstone Energy Cooperative

PO Box 2750
 Durango CO 81302-2750
 COLORADO 32 LaPLATA

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| CHECKED |
| APPROVED |
| DATE 06/26/08 |
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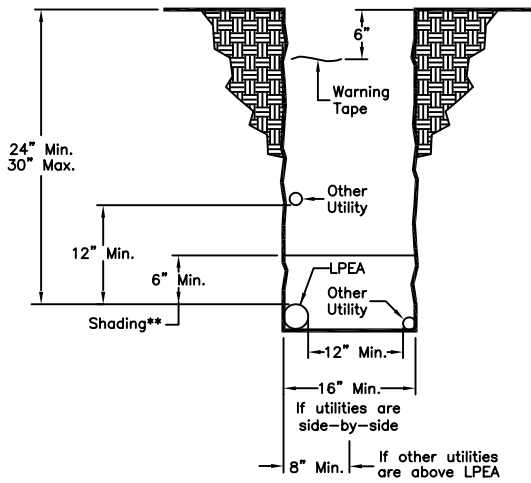
UG TRENCH AND BEDDING SPECIFICATIONS

PRIMARY

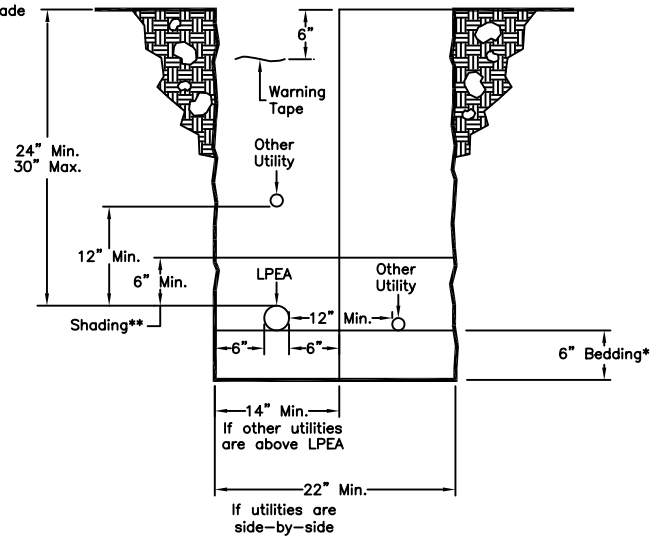
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SPEC 1

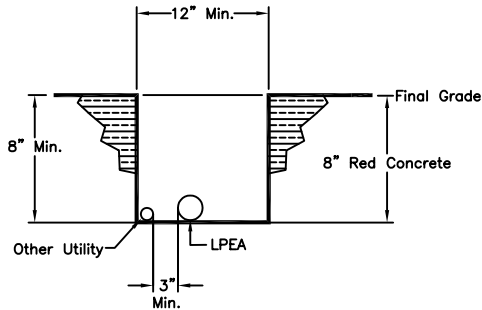
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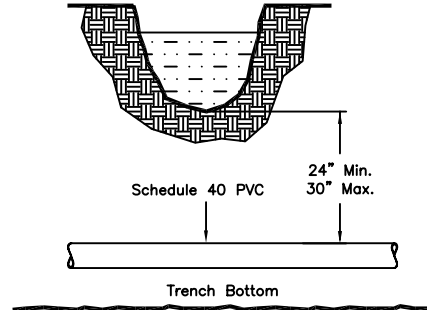
ROCKY SOIL



SOLID ROCK



IRRIGATION DITCH



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 SHADING MUST BE SUPPLIED IN 20' INCREMENTS ALONG THE DITCH.

FLOW FILL NOT ACCEPTED.

| MAIN DISCONNECT | CONDUCTOR | CONDUIT (GREY/ELECTRICAL) |
|-----------------|---------------------|---------------------------|
| 200 AMP | 4/0 UDTX | 3" SCH 40 PVC |
| 400 AMP | 500 MCM UDTX | 4" SCH 40 PVC |
| 600 AMP | 2 RUNS-350 MCM UDTX | 2 RUNS-3" SCH 40 PVC |
| 800 AMP | 2 RUNS-500 MCM UDTX | 2 RUNS-4" SCH 40 PVC |

*SERVICES GREATER THAN 800 AMP WILL REQUIRE PARALLEL RUNS OF CONDUIT OF ADEQUATE SIZE FOR REQUIRED CONDUCTOR. CUSTOMER MUST CONSULT WITH STAKING ENGINEER.

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LPEA

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A Touchstone Energy Cooperative

PO Box 2750
 Durango CO 81302-2750
 COLORADO 32 LaPLATA

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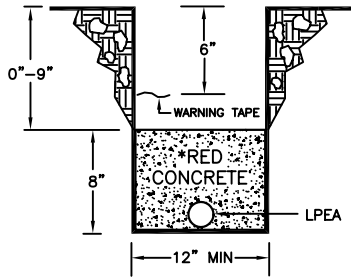
UG TRENCH AND BEDDING SPECIFICATIONS

SECONDARY

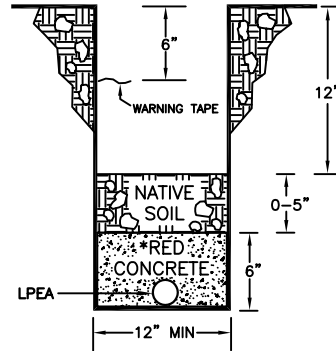
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 SPEC 2

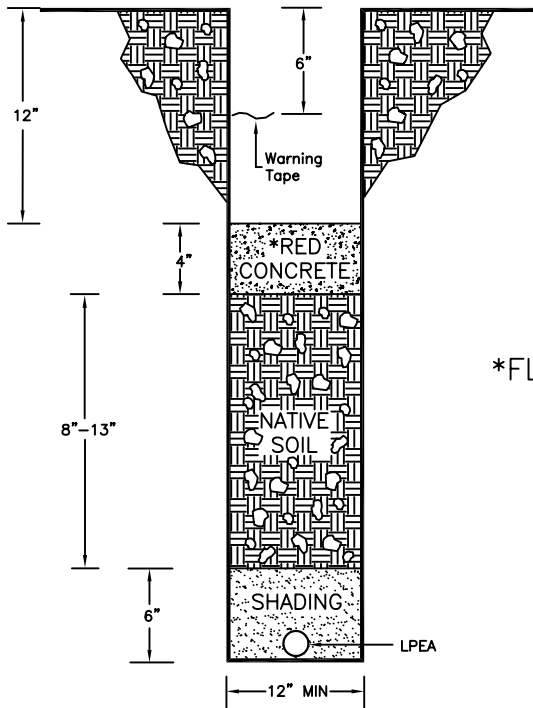
8" - 17" TRENCH DEPTH



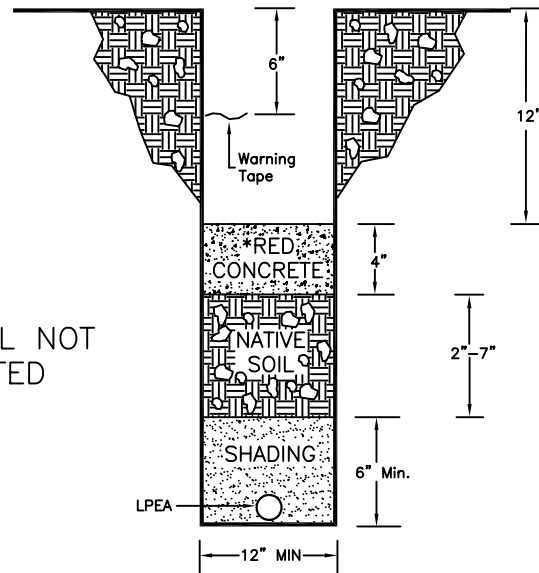
18" - 23" TRENCH DEPTH



30"-35" TRENCH DEPTH



24"-29" TRENCH DEPTH



*FLOW FILL NOT ACCEPTED

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PO Box 2750
Durango CO 81302-2750
COLORADO 32 LaPLATA

DRAWN MF

CHECKED

APPROVED

DATE 06/30/08

FILE NAME SPEC3.dwg

UG TRENCH SHALLOW DEPTH

PRIMARY / SECONDARY

SCALE NONE

DRAWING NUMBER SPEC 3

Highlights

from the “Line Extension Policy” and Other New Service Info

All electric line extensions must be installed according to LPEA’s current “Line Extension Policy” and “Electric Service Regulations”. These documents are available online at <https://lpea.coop/policies> or copies will be provided upon request.

LPEA/CUSTOMER INSTALLED EQUIPMENT

LPEA shall install all equipment necessary to complete your service requirements. This may include:

- Primary cable
- Transformers
- Secondary/service wire to point of metering
- Meter pedestal adjacent to the transformer
- Meter

Electric service will be provided to an Association-owned meter. Installation, ownership, and maintenance of the service wire from the meter to the load location are the responsibility of the Applicant. Law prohibits LPEA from performing work on the customer’s side of the disconnect switch, as well as the tampering of LPEA-owned facilities by others.

The customer’s installation must be inspected and green-tagged by the Colorado State Electrical Inspector in a manner visible to the LPEA representative before a meter will be installed.

TRENCHING AND BEDDING

All boring, trenching, bedding, and backfilling are to be provided by the customer without cost to LPEA and with provisions made for other utilities in accordance with their requirements. Please see the “Underground Trench and Bedding Specifications” included in this packet for more detail.

- In trenches of normal depth, electrical conduit will be placed at a minimum depth of thirty-six (36) inches and a maximum depth of forty-two (42) inches.
- In trenches of shallow depth, electrical conduit must be covered with red-dyed concrete (Flow-fill is not acceptable). Installation must be inspected by an LPEA representative.

Highlights

from the “Line Extension Policy” and Other New Service Info

- Warning tape is required at six (6) inches below final grade in all trenches.
- Conduits installed in roadways are to be backfilled and compacted in a manner consistent with road compaction requirements of the local governing body (state, county, city, town, etc.).
- No LPEA lines will be energized until warning tape is installed and the trench has been completely backfilled.

LOCATION OF EXISTING UNDERGROUND FACILITIES

State law requires location of all underground utilities present on your property prior to any digging. Locates are arranged by calling the Utility Notification Center of Colorado (UNCC) at (800) 922-1987.

RIGHTS-OF-WAY/EASEMENTS

LPEA requires easement for all new electric lines. Typical easement width is 20 feet. If it is necessary to cross another’s property to serve the customer, an LPEA easement is required from the other property owner.

Any special considerations of easements and/or permits must have LPEA approval.

Easements must be written, approved, signed and notarized before the job is released to construction. Any costs associated with the acquisition of right-of-way are the responsibility of the customer.

TREE TRIMMING

To increase safety, reduce outages, and prevent expensive damage, LPEA will periodically trim or remove vegetation from the electric line right-of-way.

LPEA's Time-of-Use Program can put time on your side! Save energy and dollars by shifting electricity usage to off-peak hours.

How does the Time-of-Use Program work?

To participate in Time-of-Use, sign up for special billing and receive a much lower rate for using electricity during off-peak hours. The more electricity usage you shift to off-peak hours, the more energy and dollars you save.

What are the rates and time periods?

- Off-peak rate: 5.9¢ per kilowatt-hour, Monday – Saturday, 10 p.m.-6 a.m. and 9 a.m.-5 p.m.; all day Sunday; plus Thanksgiving and Christmas
- On-peak rate: 23¢ per kilowatt-hour
- Base Charge per month: \$20

[The regular residential rate is 12.56¢ per kilowatt-hour with a \$21.50 Base Charge.]

Keys to saving with the TOLL program:

- Install timers on your large power consumers (electric water heaters, electric thermal storage units, etc.), ensuring they run during off-peak hours.
- Do the following during off-peak hours:
 - Run your dishwasher
 - Wash and dry clothes
 - Run self-cleaning oven cycle
- Install programmable thermostats to automatically control space heat; load control equipment; timers on stock tank heaters; and timers on heat tape.

We're happy to help make Time-of-Use work for you - and there's no cost to switch! Give us a call with any questions.



The Heart of Your Power

www.lpea.coop
970.247.5786

2018 LED Light Bulb Rebate COMMERCIAL

| PRODUCT | GENERAL INFORMATION | REBATE |
|---|---|--|
| Pre-authorized Commercial LED and New Construction Lighting | <ul style="list-style-type: none"> • LED bulbs only • Exterior wall-mounted canopy and interior lighting included • Multi-LED light sources such as rope-light, LED troffers or under counter lighting will be considered as a single fixture • Both retrofit and new construction projects eligible • One project per member-owner account per year • Invoice required including product description and specification sheet | <ul style="list-style-type: none"> • Pre-set amount by fixture type as outlined in application/ spreadsheet available on the LPEA website, www.lpea.coop • All other retrofit or new construction fixture types have a combined cap of \$20,000 or 50% of the total LED fixture cost per project/account |
| Refrigerated Door Case LED Retrofit | <ul style="list-style-type: none"> • Includes both new construction and retrofits • Only one project per commercial account location is permitted per year • No additional Tri-State Energy Efficiency Product or special rate/discount shall apply | <ul style="list-style-type: none"> • \$60 per refrigerated case door lighting • Limit 50 doors or \$3,000 |
| Parking Lot/Street Lighting | <ul style="list-style-type: none"> • Pole-mounted lighting is eligible • Minimum 2,100 lumen output • Submit sales receipt/invoice showing the manufacturer(s), model number(s), cost(s) and quantity | <ul style="list-style-type: none"> • Lesser of ¼ of the cost of the head or the sum of the per fixture values • Per project cap of \$20,000 |

Residential LED Lighting Rebates are also available, visit www.lpea.coop.

Checks will be mailed to business' mailing address. Please allow three months for processing. Rebate eligibility is determined based on documents/information provided. If all requirements are not met, application may be declined. All rebates require that an IRS W-9 form be submitted to LPEA.



The Heart of Your Power

www.lpea.coop
970.247.5786

Energy Efficiency Credits

☀️ **WATER HEATERS** ☀️

Receive money back for installing an electric water heater.

Electric Water Heater Credits

- \$75 for Marathon water heaters, or any electric water heater with a lifetime tank warranty
- \$55 for all other electric water heaters
- See Heat Pump Rebate Sheet for heat pump water heaters

Timer Credit

- Up to \$25 per timer installed, not to exceed 50% of material cost

Eligibility Requirements:

- 30-55 gallon capacity and 6-year tank warranty
- Must meet minimum energy factor rating
- Installations must be in LPEA's service territory
- Customer must provide LPEA with proof of purchase
- LPEA reserves the right to inspect installations

LPEA recommends that customers request a walk-through energy assessment on homes where electricity is the primary heating system.



TRI-STATE
Generation and Transmission
Association, Inc.

LPEA and its power supplier Tri-State Generation and Transmission will pay credits to their consumers for the aforementioned electric heating systems, and energy efficient products and programs. All credit must be requested within 120 days of installation. For detailed information go to: http://www.lpea.coop/programs_services/efficiencycredits.htm. Contact LPEA for more information at 970.247.5786



The Heart of Your Power

www.lpea.coop
970.247.5786

Energy Efficiency Credits

☀ THERMAL STORAGE HEATERS ☀

Receive money back for installing permanent, controlled electric heating.

Permanent Electric Heat Credits

- \$30/kW for Electric Thermal Storage [ETS] heater controlled by a timer or master control system
- \$30/kW for Thermal Slab heating controlled by a timer or master control system

Timer Credit

- Up to \$25 per timer installed, not to exceed 50% of material cost

Eligibility Requirements:

- New or replacement installation
- Minimum 1 (one) kilowatt [1,000 watts] capacity heater
- Timing device required for use of off-peak hours, controlled by timer or master control system
- Installations must be in LPEA's service territory
- Customer must provide LPEA with proof of purchase
- LPEA reserves the right to inspect installations

LPEA recommends that customers request a walk-through energy assessment on homes where electricity is the primary heating system.



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The Heart of Your Power

www.lpea.coop
970.247.5786

Energy Efficiency Credits

☀ HEAT PUMPS ☀

Receive money back for installing permanent, electric heating.

AIR SOURCE HEAT PUMPS

Credits:

- \$300/ton for units rated from 15 to 17 Seer
- \$450/ton for units greater than 17 Seer
- \$100/unit additional incentive for central air source with integrated controlled ETS backup in lieu of a separate ETS incentive
- \$85/unit for terminal units [through-the-wall mounted heat pumps]

Eligibility Requirements:

- Minimum 15 Seer
- Minimum equipment size is 1 ton [12,000 Btuh]
- Energy Star® rating not required

CENTRAL GROUND SOURCE HEAT PUMPS

Credits:

- \$500/ton

Eligibility Requirements:

- Minimum 3/4 ton [9,000 Btuh]
- Energy Star® rating not required

HEAT PUMP WATER HEATERS

Credits:

- \$350/unit

Eligibility Requirements:

- 30 gallon minimum

LPEA recommends that customers request a walk-through energy assessment on homes where electricity is the primary heating system.



TRI-STATE
Generation and Transmission
Association, Inc.

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Whole House Surge Suppression

Benefit from protection provided by a *Sycom* whole-house, meter-based surge protector. This device plugs in under your electric meter and is designed to protect appliances not protected by a plug-in surge suppressor, such as washer/dryer, refrigerator and oven. We recommend using additional plug-in suppressors to protect sensitive electronics such as computers, televisions and satellite equipment.

An LPEA serviceman will install this device for you, and we will bill your account after installation.

The cost for an installed Sycom 200 Amp Meter-based suppressor is \$160.00.



Sycom SYC-240B
meter-based surge
protector

PREMIUM POWER SALE INFO

NAME _____ DATE _____

SERVICE ADDRESS _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

EQUIPMENT PURCHASES

| QTY | INV# | MODEL | UNIT COST | TOTAL |
|-----|------|---------------------------------------|-----------|----------|
| 1 | 10 | Sycom 200A (initial install)/SYC-240B | \$160.00 | \$160.00 |

SUBTOTAL: \$160.00

TAX: _____

TOTAL: **TO BE BILLED
ON FIRST BILL**

I authorize La Plata Electric Association, Inc. to charge my energy account number _____ for the above described equipment. I realize the billing for the equipment will begin with my next monthly bill. I agree to pay the above monthly payment plus my current monthly bill by the due date printed on the monthly bill. I understand that any partial payment will be applied to the installment payment first with any balance left applied to my current energy bill. I further understand that should I default on the installment agreement, LPEA will exercise its right to cure on or after the seventh day following the mailing of a notice of default to the address listed above.

CUSTOMER SIGNATURE

DATE

LPEA REPRESENTATIVE

DATE

Whole House Surge Suppression

Benefit from protection provided by a *M-Ti* whole-house, meter-based surge protector. This device plugs in under your electric meter and is designed to protect appliances not protected by a plug-in surge suppressor, such as washer/dryer, refrigerator and oven. We recommend using additional plug-in suppressors to protect sensitive electronics such as computers, televisions and satellite equipment.

An LPEA serviceman will install this device for you, and we will bill your account after installation.

The cost for an installed M-Ti CL320 Amp Meter-based suppressor is \$340.00.



*M-Ti CL320 Amp
meter-based
surge protector*

PREMIUM POWER SALE INFO

NAME _____ DATE _____

SERVICE ADDRESS _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

EQUIPMENT PURCHASES

| QTY | INV# | MODEL | UNIT COST | TOTAL |
|-----|------|-------------------------------|-----------|----------|
| 1 | 20 | M-Ti CL320A (initial install) | \$340.00 | \$340.00 |

SUBTOTAL: \$340.00

TAX: _____

TOTAL: **TO BE BILLED
ON FIRST BILL**

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CUSTOMER SIGNATURE DATE LPEA REPRESENTATIVE DATE

A close-up photograph of a person's hand holding a structure made of pennies. The pennies are arranged to form the outline of a house, with the roof and walls visible. The background is a bright, slightly blurred outdoor scene with green grass and a blue sky.

What goes around...

Pennies make a difference in our community – especially in tough economic times. Our area non-profit organizations and charitable agencies are seeing dramatic declines in their donations. This is where the La Plata Electric Round Up Foundation steps in to help.

The Round Up Foundation is a non-profit arm of your electric company, overseen by a volunteer board with representatives from all LPEA districts. Round Up is funded when our members opt to “round-up” their electric bills to the next higher dollar amount (an average of 50 ¢ per month). It may not seem like a lot, but collectively, those pennies add up, allowing Round Up to then offer grants to our very worthwhile community agencies supporting seniors, children, the homeless, the hungry and more.

Please sign up to add your pennies...

It all comes around to make our community stronger.



I understand a little bit will help a lot.

YES, please round up my electric bill.

All information remains confidential at La Plata Electric Association.

Name: _____

Electric service address or LPEA Account Number: _____

Phone Number: _____

Email address: _____



Please return this form to LPEA with your monthly payment or mail separately to LPEA, PO Box 2750, Durango, CO, 81302-2750 OR visit www.lpea.coop and sign up for Round Up Foundation on line.

